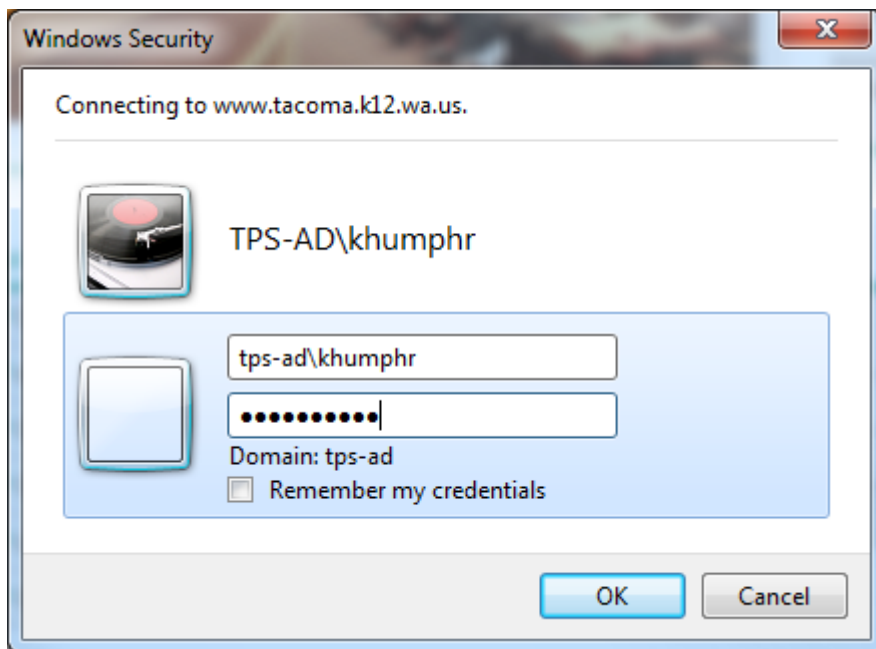


## Logging into SharePoint

You can log into SharePoint from any SharePoint Web page. The “Sign In” link is located in the lower right corner of the Web site below the footer.



After clicking the “Sign In” link under the footer, you will get a login prompt.



Enter your TPS User name in the following format: **tps-ad\username**.

Your password is the same as your network password given to you by Technology Services (call ext. 4375 if you are having trouble with your password).

Your login is successful if you see a menu below the footer.

