

Wilson High School
Senior Graduation Requirements
Class of 2011



Credit Check
Certificate of Academic Achievement/Diploma
Culminating Project
High School and Beyond Plan

Portfolio Requirements

Culminating Project and High School and Beyond Plan Class of 2011

Requirements	Completed
Title Page	
Table of Contents	
Letter of Introduction	
High School and Beyond Plan (typed)	
Personal Statement	
Best Works Showing Growth Over Time with explanation form for each work – 3 minimum	
ADDITIONAL ITEMS THAT MAY BE INCLUDED IN THE PORTFOLIO	
Resume	
Transcript	
Letters of Recommendation	
College Essay	
Volunteer Documentation	
Awards	
Other:	

This document certifies that _____ has
Student First and Last Name

completed and presented his/her Culminating Project and High School and Beyond Plan

at Wilson High School on _____.
Date

Student Signature: _____

Staff Member Signature: _____

Parent/Guardian Signature: _____

Culminating Project
High School and Beyond Plan

Submitted by:

Sally Student

Wilson High School
Class of 2011

Table of Contents

(Recommended)

Section 1	Letter of Introduction
Section 2	Portfolio Requirements Check Sheet
Section 3	High School and Beyond Plan <ul style="list-style-type: none">○ Plan Typed● Resume and Letters<ul style="list-style-type: none">○ Resume○ Letters of Recommendation● Essays<ul style="list-style-type: none">○ Personal Statement○ College Entrance Essay● Transcript
Section 4	Best Works Showing Growth Over Time with explanation forms
Section 5	Volunteer Documentation
Section 6	Awards
Section 7	Other

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(Minimum Requirements)

Section 1	Letter of Introduction
Section 2	Portfolio Requirements Check Sheet
Section 3	High School and Beyond Plan <ul style="list-style-type: none">• Plan Typed• Personal Statement
Section 4	Best Works Showing Growth Over Time with explanation forms

Letter of Introduction Example

June 1, 2011

Welcome!

My name is Sally Student and I am a senior at Wilson High School. This portfolio is a representation of my academic progress at Wilson over the last four years. I've included a list of my achievements, a resume and letters of recommendation, WASL scores, and high school transcripts. I've also included a summary of my plans for after high school and a few of my favorite projects from my years at Wilson.

While in high school, I enjoyed drama and English classes and sang in the school's concert choir. I also took two years of Spanish through my school's foreign language program. Outside of academics, I played tennis for our school, and my tennis partner and I were number one doubles my senior year. I began volunteering at the local elementary school as a math and reading tutor in my junior year and have since developed a love for working with and teaching elementary school students.

This summer I am traveling with my church to Mexico to help build houses for needy families. I think this experience will help me improve my Spanish speaking ability and allow me to interact with people of a different cultural background. I am looking forward to this opportunity to give back and improve the lives of others.

After I graduate from Wilson, I plan to pursue my love for teaching at Western Washington University in Bellingham where I hope to major in elementary education. I believe that I would make a good teacher because I work well with others and have a knack for inspiring younger children to succeed. I also want to minor in Spanish. This minor and my experience in Mexico will be useful in the classroom. Eventually I would like to be a third-grade teacher and help educate future generations of students.

The pieces in the portfolio reflect my past achievements and relevant skills. I'm sure the work I have done at Wilson High School will help me achieve my goals for the future.

Enjoy!

Sally Student
Senior, Class of 2011

High School and Beyond Plan Example

Sally Student

High School and Beyond Plan

Long-Range Goals

After my four year bachelor's degree in business has been accomplished, I would like to go to school for two more years to receive a Master's degree in business administration. Once finished with that it is straight into the work field, where I will be able to use my degree as a business manager.

Educational Goal

I would like to graduate with at least the required 23 credits. I would also like to graduate still on honor roll.

Short-Range Goals

My short-range goal is to go to a four year college, to receive my master's degree. In order to accomplish that I need to take the S.A.T's or the A.C.T's, before my applications for college are due. I also need to talk to my counselor and look at what kind of scholarships that I can do to get money for college. Every college that I am looking at applying to requires you to have at least one letter of recommendation, so I will need to talk to some of my teachers and ask them to do one for me. I will also need to write my personal statement.

Skills

Skills that would be needed to complete my goals would be organization skills. You would also need time management because all of these things have to be turned in at specific times, and you can not procrastinate.

Courses

English is something that will help me in life because I will always be using that no matter what I want to do. Legal occupations will help me to better understand the government for when I become an adult.

Student Employment

I am currently working at a Restaurant, and I am able to see how to deal with problems that come up, and see how to deal with issues in the business.

Personal Statement Example

Sally Student

It was really difficult for me when my great grandpa passed away. I was 13 years old and I didn't want to think that it was true. I couldn't stand the thought of losing him, not being able to talk to him. I would talk to him about anything and everything that happened in my life. He would always tell me to just forget about the bad things in life and to move on. He said to me that he wants me to be successful in life and to do well in school. Nothing should take away from school. It has been almost two years since he passed away and I think I have moved on from the bad thoughts. Let me tell you about it.

When he passed away I could remember the good times that I had with him. All I could think about was going fishing with him and my grandma, getting stung by jelly fish when we were pulling up the crab pots. Even going over to his house on Christmas Eve and seeing his face when he would open up the gift that I got him. He always would say that I was his favorite grand-daughter because I would be the only kid to get him a present for anything. He just thought that was special.

I would think about him all the time, when I was with my friends and my family. In my room, living room, before I went to bed I would think about him. If something came on TV that would remind me about him I would quickly change the channel. Even if I was at my friend's house and something came on the TV, I would walk out of the room or I would sit there and not be in a good mood for a while after that.

When I went to school the next couple of days I really didn't do anything. I got bad grades on my class work and I didn't even do most of the homework. My grades went down from there on.

Then I realized that he wouldn't want me to be like this. He would want me to forget about the bad thing that happened. He would want me to still remember him but not let everything in school go down. He would want me to still do well in school. So I remembered what he told me and I started to do better and turn in all my work. I ended up raising my grades. Now when I don't want to do my homework nor even do my class work, I think of him and that just makes me want to do the work. When I see something on TV that would remind me of him I won't get upset or be in a bad mood. I think of that to be good now. I don't want to forget about him. He has helped me get through school and through my life. If it wasn't for him I think that I wouldn't be doing so great in school right now. So I have him to thank for that.

Resume Example

Sally Student
1202 N. Orchard
Tacoma, WA 98406
(253)571-6000

Objective: To obtain a position where my exceptional people skills can be used to make a positive impact on your business.

Qualifications

- Hard worker
- Respectful to peers and superiors
- Dependable and punctual
- Ability to speak and write clearly
- Team player who works well with others
- Honesty, integrity and personal ethics
- Consistently provide a high level of service
- Think critically and act logically to evaluate situations, solve problems and make decisions
- Self esteem and confidence
- Accountability for actions taken

Employment Experience

- Operated cash register to itemize and total customers' purchase in store
- Recorded prices and departments, subtotaled taxable items and totaled purchases on cash register
- Counted money in cash drawer at beginning and end of work shift
- Weighed items and bagged merchandise
- Used electronic scanner to record prices
- Consistently and cheerfully acknowledged customer's presence to include making direct eye contact
- Enthusiastically greeted customers giving them my full attention
- Took time to answer questions and resolve customer complaints

Employment History

- Safeway

Education

Graduate, Wilson High School, 2011

Resume Example

Roger Ram
1202 N. Orchard
Tacoma, WA 98406
(253)571-6000

Objective: To be selected for a position with the Bates Summer Academy where I will be able to expand my knowledge of the world of work.

Qualifications

- Hard worker
- Respectful to peers and superiors
- Dependable and punctual
- Ability to speak and write clearly
- Team player who works well with others
- Honesty, integrity and personal ethics
- Consistently provide a high level of service
- Excellent customer relations skills

Employment/Volunteer Experience

- Consistently and cheerfully acknowledged customer's presence to include making direct eye contact.
- Enthusiastically greeted customers giving them my full attention.
- Took time to answer questions and effective in resolving customer's complaints.
- Process orders on computerized cash register system.
- Balance cash drawer with high level of accuracy.
- Provide leadership and guidance activities for children ages five to twelve through local park program.
- Provide moral support to patients in the oncology unit at local hospital.
- Assist unit secretaries in oncology unit with general office support.
- Feed homeless at local hospitality kitchen.

Awards

Certificate of achievement for meeting or exceeding standards on the IOWA and WASL tests.

Education

Junior, Wilson High School
Graduate June 2011