

# Signing up for Professional Development Courses at Home

Go to [www.tacoma.k12.wa.us](http://www.tacoma.k12.wa.us)

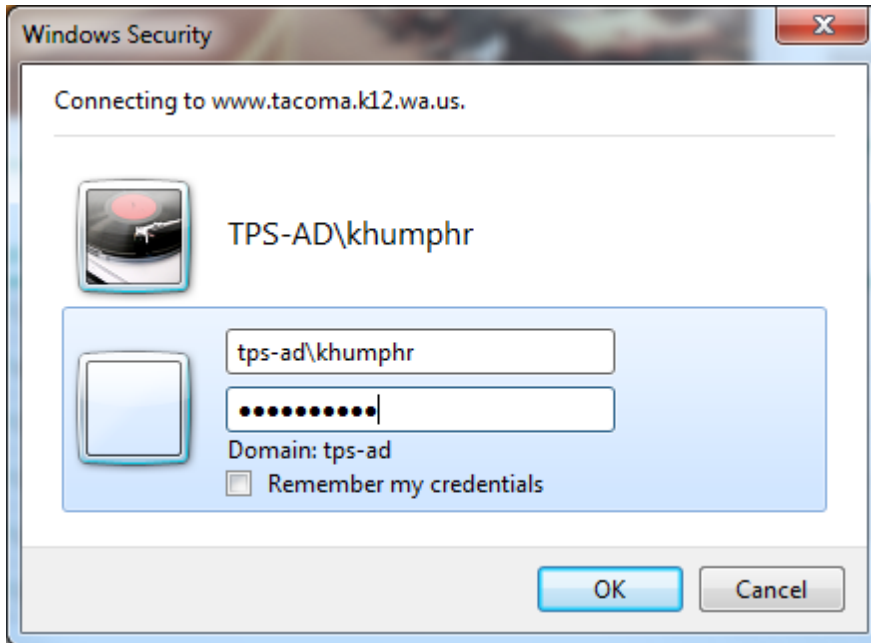
In the lower right corner click on 'sign in'



Enter: tps-ad\username (not what is listed below – khumphr)

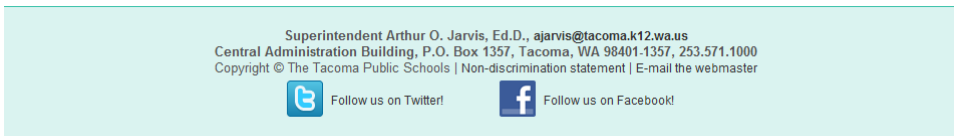
Enter your password

Click ok



Your password is the same as your network password given to you by Technology Services (call ext. 2378 if you are having trouble with your password).

Your login is successful if you see a menu below the footer.



KEVIN HUMPHREY

Click on the Professional Development link from the home page

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## For Staff

› Benefits
› eSIS
› Lawson ESS
› Lawson ESS Training
› My E-mail
› Professional Development

Click on Professional Development Course Listings

### **Professional Development Course Listings**

Browse all of the current available courses offered through the Professional Development Department. You must login using your district username and password to browse and register for courses.

You should be able to proceed from there.  
Please let me know if you need more help.