



Eugene P Tone Resource Center
253/571-1875
FAX # 253/571-1928

Date:

To: Finance Office

From: Tone Resource Center

Re: **Tone Resource Center Assistance**

The Tone Resource Center has approved the allocation of the following funds. Allowable expenditures include (but are not limited to) ASB cards, book fines, class fees, field trips, tuition and supplies.

TO: _____

FOR: STUDENT NAME: _____

SCHOOL: _____ STUDENT NUMBER: _____

PURPOSE: _____

AMOUNT: _____

Company	AU-Accounting Unit	Account	Activity	AcCat

REQUESTED BY: _____ PHONE: _____

This request form has been submitted to the Tone Budget Technician for payment. Please accept this receipt as payment until the journal entry posts to your program's budget status report. If you have any questions, please contact the Tone Budget Technician at 571-1077 or the Tone Resource Center at 571-1875.

AUTHORIZED SIGNATURE: _____ DATE: _____

PRINTED NAME: _____ TITLE: _____

<p>COMPLETED BY TONE RESOURCE CENTER:</p> <p>CHARGE (Debit) TO: ___ Trust ___ Title I ___ Other (Please List) _____</p>
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