

Tacoma Public Schools
Career and Technical Education
Career Pathway Advisory Committee
Roles and Responsibilities

Pathway Business Partners:

- Informs the committee of occupational information and trends (employment opportunities and wage rates, certification/licensure requirements, federal/state laws, emerging practices/trends, new equipment, etc).
- Assists with program planning and goal setting to assure that industry standards are addressed.
- Serves as community advocate for quality Career and Technical Education programs.
- Assists with providing work based learning experiences (field trips, job shadows, classroom presentations, internships, etc.)

CTE Instructors:

- Works with leadership team representative to develop agendas and conduct effective committee meetings.
- Works with CTE Director, leadership team representative and other teachers to ensure that the work of the committee is carried forth between meetings.
- Provides information to the business partners regarding curriculum, instructional practices, adequacy of facilities and equipment, student recruitment/placement, student leadership activities, etc.

CTE Administration:

- Works with leadership team representatives to develop agendas and conduct effective committee meetings.
- Provides administrative and secretarial support staff for planning and execution of all committee meetings.
- Reports to the committee on policies and decisions of the administration, school board, legislature, or state agencies that may impact the work of the committee.

